



# BLACK PINE CIRCLE SCHOOL

A SCHOOL OF THOUGHT

## Grades 1–5 Application Checklist

<p><b>By January 17</b></p> <p>or by December 9 for reduced application fee</p>	<p><input type="checkbox"/> <b>Online Application</b></p> <p><input type="checkbox"/> <b>Application Fee</b> Submit your application no later than Friday, January 17, 2020 with non-refundable application fee of \$95. Submit before Monday, December 9, 2019 (for reduced application fee of \$75).</p>
<p><b>By February 28</b></p>	<p><input type="checkbox"/> <b>Recommendations</b> Two teacher recommendations are required. Use the online admissions portal to send requests to the teachers (preferred) or download forms* and submit by mail or email.</p> <p><input type="checkbox"/> <b>Transcripts/Report Cards</b> Current school year AND previous two school years*</p> <p>We need to receive all teacher recommendations and report cards/transcripts no later than February 28, 2020 (and ideally before your student visit).</p>
<p><b>January-February</b></p>	<p><input type="checkbox"/> <b>Student Visit</b> Student will visit a class of their current grade level for the morning, which includes an individual meeting with the teacher.</p>

\* download Recommendation and Transcript Release forms at [blackpinecircle.org/admissions#checklist](https://blackpinecircle.org/admissions#checklist)

Questions? Contact Admissions at 510-529-2719 or [admissions@blackpinecircle.org](mailto:admissions@blackpinecircle.org).